# Hoda Vasi Chowdhury & Co

To
The Governing body
Center for Zakat Management
"ARZED Chamber"

13, Mohakhali C/A, Dhaka – 1212,
Bangladesh

# **Hoda Vasi Chowdhury & Co**

#### **Chartered Accountants**

# INDEPENDENT AUDITORS' REPORT TO THE GOVERNING BODY OF CENTER FOR ZAKAT MANAGEMENT (CZM)

We have audited the accompanying financial statements of Center for Zakat Management (CZM) which comprise the statement of financial position as at 30 June 2018, statement of Comprehensive Income, Statement of Cash Flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

## Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Bangladesh Accounting Standards (BAS), Bangladesh Financial Reporting Standards (BFRS) and other applicable laws and regulations. This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

#### Auditors' responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Bangladesh Standards on Auditing (BSA). Those standards require that we comply with relevant ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we considered internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

# Center for Zakat Management Statement of Financial Position As at 30 June 2018

	Note	30-June-2018 <u>Taka</u>	30-June-2017 <u>Taka</u>
Assets			
Non- Current Assets			
Property Plant & Equipment-net	3 [	17,806,211	15,276,581
Intangible Assets	4	376,761	310,294
Total non-current assets	-	18,182,972	15,586,875
Current Asset			
Advance & Deposits	5	1,897,752	948,851
Short Term Deposits in FDR	6	20,000,000	-
Cash & Cash Equivalents	7	39,722,505	30,903,656
Total current assets	-	61,620,257	31,852,507
Total Assets	-	79,803,229	47,439,382
Fund & Liabilities			
Fund			
Capital Fund	8	75,905,934	46,271,567
Total non-current liabilities	-	75,905,934	46,271,567
Current Liabilities			
Payable & Accrued Expenses	9 [	3,897,295	1,167,815
Total current liabilities	-	3,897,295	1,167,815
Total Fund & Liabilities	-	79,803,229	47,439,382

- 1. Independent Auditors' Report -page 1-2
- 2. Accompanying notes 1 to 14 form an integral part of these Financial statements.

Treasurer

**Chief Executive Officer** 

Chairman

Independent Auditors' Report As per our Report of same date

Date,

29 OCT 2018

Hoda Vasi Chowdhury & Co Chartered Accountants

3 of 17

#### **Center for Zakat Management Statement of Comprehensive Income** For the year ended 30 June 2018

	Note(s)	2017-2018 Taka	2016-2017 Taka
Income			
Received for Zakat and other purpose	10.00	281,283,567	176,775,409
Profit from bank deposit and Investment in MTDR		1,201,791	1,259,644
		282,485,358	178,035,053
Expenditure			
Project Financing Assistance	11.00	223,904,369	165,764,870
Salary and Allowances	12.00	17,520,746	12,914,200
Office Rent	13.00	4,452,133	2,145,000
Tour bill		1,064,955	933,731
Honorarium and Meeting Attendance fees (SSB)		293,000	250,000
Depreciation	3.00	1,122,373	832,270
Amortization	4.00	43,533	9,706
Conveyance		162,933	149,120
Office Maintenance		451,361	449,680
Training Expenses		635,927	452,863
Fuel & Gas		793,618	578,349
Printing and Stationery		283,091	410,469
Entertainment		242,670	208,182
Utility Expenses		397,912	339,953
Internet Expenses		126,117	86,528
Audit Fees		57,500	57,500
Car Maintenance		494,741	495,731
Telephone & Mobile Bill		122,184	93,173
Bank Charge		41,578	66,575
Repairs & Maintenance		107,787	2,700
Postage & Courier		41,526	45,026
Water Bill		26,456	13,920
Motorcycle & Bicycle Maintenance		47,758	10,370
Recruitment Expenses		103,154	25,403
Group Insurance Premium		73,531	44,625
Books & Periodicals		-	145,130
Internship Allowances		67,735	9,600
Electrical Accessories		38,800	19,211
Service charge of Security Guard		125,450	
Newspaper		8,053	6,812
		252,850,991	186,560,697
Surplus from Operation		29,634,367	(8,525,643)

1. Independent Auditors' Report -page 1-2

2. Accompanying notes 1 to 14 form an integral part of these Financial statements.

Treasurer

**Chief Executive Officer** 

Chairman

Dhaka,

2 9 OCT 2018

Hoda Vasi Chowdhury & Co Chartered Accountants

# Center for Zakat Management Statement of Cash Flows For the year ended 30 June 2018

		Note(s)	2017-2018 <u>Taka</u>	2016-2017 <u>Taka</u>
A.	Cash Flows from Operating Activities: Cash received as donation Project activities Operation expenditure Advance to Employees Bank charge		281,283,567 (223,911,591) (25,944,837) (6,500) (41,578)	176,775,409 (163,946,001) (19,247,033) 160,600 (66,575)
	Net Cash Flows from/ (Used) in Operating Act	ivities	31,379,061	(6,323,600)
	Cash Flows from Investing Activities: Investment in MTDR Share of Profit from MTDR & savings deposit account Purchased Property Pant and Equipment Net Cash Flows from/(Used) in Investing Activities: Cash Flows from Financing Activities: Cash received as donation Net Cash Flows from/(Used) in Financing Activities	vities	(20,000,000) 1,201,791 (3,762,003) (22,560,212) - -	1,259,644 (2,827,255) (1,567,611)
D.	Net Cash Increase/(Decrease) (A+B+C)		8,818,849	(7,891,211)
E. (	Opening Cash & Cash Equivalent	7	30,903,656	38,794,867
F. 6	Closing Cash & Cash Equivalent (D+E)	7	39,722,505	30,903,656
	Represented By Cash in Hand Cash at Bank	7.1 7	80,872 39,641,633 <b>39,722,505</b>	28,207 30,875,449 <b>30,903,656</b>

- 1. Independent Auditors' Report -page 1-2
- 2. Accompanying notes 1 to 14 form an integral part of these Financial statements.

Chief Executive Officer

Chairman

# Center for Zakat Management Notes to the Financial Statements As at and for the year ended 30 June 2018

#### 1.01 Legal form of the organization

Center for Zakat Management (CZM) is a "society" registered with the Registrar of Joint Stock Companies & Firms bearing registration number S-8256(277)/08 dated 14 September 2008 under the Societies Registration Act 1860 (Act XXI of 1860). This is a charitable organization.

## 1.02 Address of the Registered Office

The registered and corporate offices of the organization are located at **ARZED** Chamber, 13, Mohakhali C/A, Dhaka – 1212.

#### 1.03: Nature of activities

CZM has been set up for charitable purposes in order to support the poor people in the country in alleviating their poverty and facilitating prosperity by undertaking different programs keeping with the Shariah regulations out of funds received as zakat, sadaka, relief and in other forms of donation.

#### 1.04 Core Programs

SI No	Name of the Project	Types of the Program
01	Jeebika	Zakat based livelihood and humanitarian program
02	Genius	Scholarship program for undergraduate students
03	Gulbagicha	Education & nutrition program for underprivileged children
04	Ferdousi	Women welfare program
05	Insaniat	Humanitarian assistance program
06	Dawah	Awareness building & motivational program
07	Vocational Training and Er	mployments Program

Over the years CZM Bangladesh has been implementing their program through 33 project offices all over the country. A brief description of each of the program is given below

# i) Jeebika-Zakat based Livelihood and Humanitarian Development Program

This program aims to provide fund and financial support to the poor for reducing poverty and bringing prosperity to the society as per Sharia rules. This program includes community based development organization, entrepreneurship development, health care facilities, sanitation, hygiene, safe water, life skill development education.

## ii) Genius-Scholarship Program for undergraduate students

This program aims to provide educational opportunities for the academically meritorious and financially needy young students of undergraduate level to pursue their studies both at home and abroad. This program provides tuition-fee and other related expenses, monthly stipend, career development program, training on IT, IELTS, TOEFL etc.

#### iii) Depreciation of property, plant & equipment

Depreciation on property, plant and equipment is provided on a diminishing balance method at rates varying from 2% to 20% depending on the nature of assets. Depreciation for addition to property, plant and equipment, is charged from the month on which the asset comes into use or being capitalized and Depreciation continues to be provided until such time as the written down value is reduced to Taka one. Depreciation on disposals/retirement of property, plant and equipment, ceases from the month in which the disposals/retirement thereof takes place.

#### The depreciation rate(s) are as follows:

Category of property, plant and equipment	Rate (%)
Land & land development	
Land & Land development	0%
Building	2%
Furniture & equipment	
Furniture & Fittings	10%
Vehicles	10%
Computer	20%
Air Condition	20%
Accounting & HR Software	20%

#### iv. Gain or loss on disposal/derecognition/retirement:

The gain or loss arising on the disposal, derecognition or retirement of an asset is determined as the difference between the sale proceeds and the carrying amount of the asset and is recognized in the statement of Income and Expenditure Account.

#### 2.10 Impairment of Assets:

The organization reviews the recoverable amount of its assets on each reporting period. If there exist any indication that the carrying value of assets exceeds the recoverable amount, the organization recognizes such impairment loss in accordance with BAS-36 "Impairment of Assets".

#### 2.11 Capital Fund

Surplus/(Deficit) in the Income Statement is transferred to "Capital Fund".

# 2.12 Provisions and contingent liabilities and assets i. Provisions

The preparation of financial statements in conformity with BAS-37 Provisions, Contingent Liabilities and Contingent Assets requires management to make estimates and assumptions that affect the reported amounts of revenue and expenses, assets and liabilities, and the disclosure requirements for contingent assets and liabilities during and at the date of the financial statements

In accordance with para 14 of BAS-37 provisions are recognized in the following situations:

- a. When the Organization has a present obligation as a result of past event;
- **b.** When it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation; and
- c. Reliable estimates can be made of the amount of the obligation.

We have shown the provisions in the statement of financial position at an appropriate level with regard to an adequate provision for risks and uncertainties. An amount recorded as a provision represents the best estimate of the probable expenditure required to fulfill the current obligation on the date of statement of financial position.



#### ii. Contingent Liabilities and Assets

Contingent liabilities and assets are current or possible obligations or assets, arising from past events and whose existence is due to the occurrence or non-occurrence of one or more uncertain future events which are not within the control of the organization. In accordance with BAS-37 "Provision, Contingent Liabilities and Contingent Assets" those are disclosed in the notes to the financial statements.

The organization do not have any contingent liabilities during the year under review.

#### 2.13 Taxation

Being a charitable organization and carrying on activities for charitable purposes financed by Zakat, Sadaka, Reliefs and other Donations, CZM is not subject to income tax as per Paragraph 2 of Part "A" of the Sixth Schedule to the Income Tax Ordinance 1984. Charge for income tax, if any, on profit earned on bank deposits will be accounted for as and when incurred.

#### 2.14 Event after reporting period

There is no material event that had occurred after the reporting period of these financial statements till the date of issue of the same, which could affect the figures stated in the financial statements.

#### 2.15 Employee benefits Scheme

CZM operates a contributory provident fund approved by the income tax authority for its eligible permanent employees. The scheme is funded by employees' contribution at 10% of their monthly basic salaries and equal contribution by CZM.

			30-Jun-18	30-Jun-17
		Note(s)	<u>Taka</u>	<u>Taka</u>
5.00	Advance & Deposits			
	Advance to Employees	5.01	25,800	19,300
	Advance -Project Cost	5.02	496,771	489,549
	Advance -Operating Exp		20,000	50,000
	Deposits	5.03	1,165,000	320,000
	Advance Income Tax (TDS)		190,181	70,002
	Total Advance & Deposits		1,897,752	948,851
5.01	Advance to Employees			
	Advance against Salary		7,800	19,300
	Advance for Tour Bill		18,000	-
			25,800	19,300
5.02	Advance -Project Cost		100 740	
	Advance to Insaniat Program, Countrywide		100,748	
	Advance to Gulabagicha, Countrywide		205 000	50,350
	Advance to VVTC, Noakhali		396,023	396,023
	Advance to The Granada School, Savar		-	43,176
			496,771	489,549
	Note: Advance to project includes office rent, capex & project activities in remote areas.	the fund trans	ferred for implem	nenting the
5.03	Deposits			
	Opening balance		320,000	-
	Advance paid against office rent		1,275,000	320,000
	Amount adjusted during the year		(430,000)	(*)
			1,165,000	320,000
	The deposit of TK 1,165,000 has subsequently been ad	djusted and re	funded by the lan	dlord.
6.00	Short Term Deposits		20,000,000	0 <b>=</b> .
	Investment during the year in MTDR			55 <u> </u>
7.0-	Cook & Cook Free industry			
7.00	Cash & Cash Equivalents		00.073	20 207
	Cash in Hand	7.04	80,872	28,207 30,875,449
	Cash at Bank	7.01	39,641,633	
			39,722,505	30,903,656

	Note(s)	30-June-2018 Taka	30-June-2017 Taka
7.01	Cash at Bank		laka
7.00	Cush at Dank		
	EBBL- Mudaraba Savings Deposit General (17568)	38,392,549	30,599,810
	EBBL- Mudaraba Special Notice Deposit (31211)	1,169,084	275,639
	IBBL Islami Bank BD. Limited-Current Account (629214)	80,000	-
		39,641,633	30,875,449
8.00	Capital Fund		
	Opening Balance	46,271,567	54,797,210
	Add: Surplus / (Deficit) during the year	29,634,367	(8,525,643)
		75,905,934	46,271,567
9.00	Payable & Accrued Expenses		
	Provision for Audit Fees	57,500	57,500
	Provision for Utilities	24,549	-
	Provision for supplier payment	103,413	-
	Provision for Gulbagicha Program	1,520,428	- 1
	Provision for project expenses	610,585	860,504
	Provision for Dawah-Zakat Fair	1,000,000	
	VAT Payable	264,292	123,495
	TDS Payable	304,595	44,367
	Provision for Salaries	11,933	81,949
		3,897,295	1,167,815



		Note(s)	2017-18	2016-17
10.00	Income from Taket and other December		<u>Taka</u>	<u>Taka</u>
10.00	Income from Zakat and other Purposes Received as Zakat	10.1	232,354,715	164,872,479
	Received as Sadaka	10.1	3,338,740	4,331,593
	Received for Relief	10.2	41,714,823	4,551,595
	Received for Pre-Primary Education Material		- 11,711,025	390,248
	Received as Qurbani		717,000	671,694
	Other Donation	10.3	1,635,502	5,580,560
	Cash Waqf		200,000	-
	Other donations		1,322,787	928,835
	Total income		281,283,567	176,775,409
	Particulars of the corporate donors and ind restrictions from the donors.	ividual do	nors aren't provid	ed here due to
10.1	Received as Zakat			
	Received from corporate		232,354,715	134,099,444
	Received from individuals		-	30,773,035
			232,354,715	164,872,479
10.2	Received as Sadaka			
	Received from Corporate		3,328,740	3,445,810
	Received from Individuals		10,000	885,783
			3,338,740	4,331,593
10.3	Other Donation			-
	Received from Corporate		1,555,000	1,000,000
	Received from Individuals		80,502	4,580,560
			1,635,502	5,580,560
11.00	Project Financing Assistance			
	Jeebika	11.1	72,870,120	71,719,899
	Genius Program	11.2	55,591,307	37,961,468
	Gulbagicha Program	11.3	30,493,436	23,557,708
	Vocational Training and Employment Program		4,292,811	5,074,722
	Insaniat	11.5	48,214,083	16,645,357
	Dawah	11.6	6,491,953	4,398,405
	Ferdousi Health Care	11.7	5,650,659	6,041,511
	Quranic Genius	11.8	300,000	365,800
	0.03		223,904,369	165,764,870
11.1	Y 3.9			
11.1	Jeebika		1.600.216	1 (55 (55
	Jeebika - Choto Jamuna, Naogaon		1,699,316	1,675,655
	Jeebika - Chandpur Sadar		1,732,077	6,768,237
	Jeebika - Jeebika Sonaimuri, Noakhali		1,423,332	5,111,524
	Jeebika - Meghna, Chandpur		1,292,116	1,415,472
	Jeebika - Elenjani, Tangail		1,714,183	1,334,569
	Jeebika - Dholeswary-2, Munshigonj		539,796	664,484
	Jeebika - Surma, Sylhet		1,063,708	1,144,896
	Jeebika - Kornofuly, Chittagong		1,112,680	1,005,355
	Jeebika - Dholeswary-1, Manikgonj		592,462	637,118
	Jeebika - Pirgacha, Rangpur		2,104,319	8,169,356
	Jeebika - Mymensing		1,222,888	1,425,902
	Jeebika - Durgapur, Rajshahi		1,623,172	1,639,708



	Note(s)	2017-18	2016-17
All said and a said and a said a	9	Taka	<u>Taka</u>
Jeebika - Sirajgonj		2,419,836	1,463,001
Jeebika - Mirpur, Dhaka		386,626	368,351
Jeebika - Bagghona, Chattogram		500,164	2,473,955
Jeebika - Shyamnagar, Sathkhira		1,753,261	7,035,001
Jeebika - Lalbagh, Dhaka		1,828,692	1,662,795
Jeebika - Kirtonkhola, Barisal		1,876,168	7,631,388
Jeebika - Sabuj Polli		343,367	771,100
Jeebika - Kulaura		1,680,185	7,679,123
Jeebika - Dinajpur		1,082,390	4,451,639
Jeebika - Bikrampur		3,052,751	6,513,949
Jeebika - Victoriance, Comilla	1	4,512,966	524,321
Jeebika - Manikgonj Sadar		6,733,268	153,000
Jeebika - Sonagazi, Feni		5,900,167	199
Jeebika - Vakurta, Savar, Dhaka		6,299,833	
Jeebika - Itna, Kishoregonj		1,108,203	
Jeebika - Mithamoin, Kishoregonj	1	1,261,024	
Jeebika - Austrogram, Kishoregonj	1	1,214,775	
Jeebika - Kuakata, Patuakhali	1	6,986,552	
Jeebika - Sonaimuri Sadar, Noakhali	1	6,310,043	
Jeebika - Sundarbon, Sathkhira		1,202,270	
Jeebika - Subornochar, Noakhali		297,530	
		72,870,120	71,719,899
Genius Program	2 <u>1</u>		
Genius Program - Scholarship Rajshahi	Г	10,732,500	8,740,000
Genius Program - Scholarship Dhaka		16,758,000	12,518,250
Genius Program - Scholarship Chittagong	- 1	5,886,000	5,007,000
Genius Program - Scholarship Naogaon	1	-	-
Genius Program - Scholarship Rangpur	- 1	10,085,000	5,482,500
Genius Program - Scholarship Barisal	- 1	2,405,000	1,055,000
Scholaship Genius programme-Mymensingh	- 1	1,685,000	782,500
Scholaship Genius programme-Sylhet	1	1,512,000	555,000
Scholaship Genius programme-Khulna	1	3,885,000	2,372,500
Scholaship Genius programme-Comilla		325,000	
GSP Management Cost		1,889,003	1,348,718
	- 1		
Capacity Building Center		358,804	
GSP- Special Grand for Advanced Studies		358,804 70,000 55,591,307	100,000

11.2



	Note(s)	2017-18 <u>Taka</u>	2016-17 <u>Taka</u>
11.3	Gulbagicha Program		
	Gulbagicha- Mirpur	503,110	326,494
	Faridpur Muslim Mission	1,100,000	1,600,000
	RSF-Gulbagicha Bogra	9,753,960	6,115,841
	Pre-Primary Education Program	- 1	1,102,500
	Gulbagicha The Granada School	4,302,000	3,250,000
	Al Quran Education Center (AQEC)	4,568,958	2,910,884
	DISHARY	2,712,076	1,630,785
	Women Assembly Shed of Al Quran (WASAQ)	902,407	1,336,725
	Gulbagicha-APON		30,948
	Gulbagicha-IF	1,211,889	725,097
	Gulbagicha-ASEAB	994,903	599,603
	Gulbagicha-Badsha Faisal Institute	1,632,788	503,984
	Gulbagicha Formal School-AQCA	286,200	620,100
	Gulbagicha - Formal School-HPF	540,000	576,000
	Gulbagicha Quran Learning Project -AQEC	803,571	745,000
	Gulbagicha Quran Learning Project -WASAQ	70,000	250,000
	Gulbagicha Quran Learning Project -IF	97,500	93,750
	Gulbagicha Formal School-AQEC	360,000	150,000
	Gulbagicha- Program Cost	654,074	989,998
		30,493,436	23,557,708
11.4	Vocational Training and Employment Program		
	Vocational Training Program - Faridpur	1,567,790	1,369,957
	Vocational Training Program - Mirpur	-	1,028,500
	Vocational Training Program - Vakurta	349,840	-
	Thakurgaon Project/Syedpur Project	1,342,309	1,015,401
	Village Vocational Training Center (VVTC), Noakhali	1,032,872	1,660,864
		4,292,811	5,074,722
11.5	Insaniat		
	Medical Support	4,648,197	5,417,193
	Financial Assistance	962,500	361,000
	Education Support	458,850	718,300
	Qurbani	709,170	689,795
	Insaniat - Stipend to Shishu Polly Plus	-	405,000
	Stipent to Blind at IHMS	129,600	120,000
	Warm Cloth Distribution		1,502,419
	Food Support (Subsistance Allowance)	1,149,160	2,354,890
	Ramadan Food Support	882,000	55,800
	Relief & Rehabilittation	-	2,500,000
	Other Support (Rohinguya Relief)	39,274,606	2,520,960
		48,214,083	16,645,357



11.6	Dawah	Note(s)	2017-18 <u>Taka</u>	2016-17 <u>Taka</u>
	Zakat Fair	Γ	2 265 506	2.510.545
	Printing & Publication		3,265,596	3,510,547
	Advertising & PR		429,455	296,399
	DAWAH - Events		1,529,579 1,098,343	85,000
	Web Campaign	1	1,090,343	212,771
	Branding & Creative		117,500	2,000
	International Relation			289,893
	Television 1	L	51,480	1,795
11.7	Fordered H. W. C.		6,491,953	4,398,405
11.7	Ferdousi Health Care	-		
	Ferdousy Health Care - Manikgonj		373,175	436,060
	Ferdousi Health Care - Sreepur		445,755	461,026
	Ferdousi Health Care - Faridpur		374,052	364,704
	Ferdousi Health Care - Savar		140,300	766,561
	Ferdousi Health Care - Chatmohor, ASEAB		328,525	434,778
	Ferdousi Health Care - CLP-ASEAB		1,855,028	2,287,410
	Ferdousi Health Care - Kulaura, Sylhet		854,423	945,702
	Ferdousi Health Care - Kotiyadi, Kishoregonj		411,394	345,270
	Ferdousi Health Car - Macchar, Faridpur		290,994	
	Ferdousi Health Car - Korichiya, Jessore		261,853	
	Ferdousi Health Car - Basail, Tangail.		262,560	
	Ferdousi Health Car - B-Baria		52,600	
		L	5,650,659	6,041,511
11.8	Quranic Genius	_		
11.0	Quiante Genius	L	300,000	365,800
		7=	300,000	365,800
12.00	Salary and Allowances of Head Office			
	Salary	Г	16,771,571	11,784,641
	Bonus		518,600	882,322
	Overtime (Support Staff)		194,860	188,870
	Remuneration		35,715	58,367
		L	17,520,746	12,914,200
	Notes:	-	- 1,020,110	1497179400

Total number of employees are 33 in head office of which 24 no's receive salary above Tk 25,000. All salaries of Tk. 10,000 and above are paid by cheque/bank transfer.

#### 13.00 Office Rent

Head office rent Parking rent

25,500	42,500
4,452,133	2,145,000

#### 14. General

- i) All fractioned amounts in these financial statements have been rounded off to the nearest Taka.
- ii) Previous year's phrases and figures have been rearranged, wherever considered necessary to conform to the presentation of current year's financial statements.

Treasurer

**Chief Executive Officer** 

Chairman

